

PLEASE WRITE IN BLOCK CAPITALS

										Agent name									
First names										Surname									
Street address																			
Town/city										IRD number									
Home phone										Mobile									
Email																			
Date of birth										Last year at high school									
Photo identification type										Identification number									
Bank account details <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>																			

DECLARATION

- I certify that I am the above person and the IRD number and Bank Account number given above is my own.
- All my income is derived exclusively from wages or salary. I have received no rental income, business income, overseas income, trust or Maori Authority income during the past 5 years.
- I authorise MYTAXBACK to act on my behalf and obtain my information from Inland Revenue for the current and previous 5 tax years. This may include cancelling old bank accounts held by Inland revenue.
- I instruct MYTAXBACK to request my Personal Tax Summaries or file my IR3 and have supplied all information necessary to carry out such service and I accept full responsibility for the accuracy and completeness of this information.
- I understand that any refund may be first applied to any outstanding arrears for any tax type that I have with Inland Revenue prior to any remaining balance being refunded.
- I agree to the fee structure below and agree to pay this processing fee for the service provided by MYTAXBACK in calculating and claiming my refunds due for all tax types and I understand that the fees listed are for each year that a refund is processed on my behalf and calculated prior to the payment of any tax type arrears.
- I authorise the Inland Revenue to transfer any refunds in the nominated bank account of My Tax Back NZ Limited and agree and accept that MYTAXBACK will forward the balance to my bank account or post a refund cheque to the address given above after deducting the processing fees.
- I would like to remain a client of MYTAXBACK and have future years automatically checked for tax refunds. I will notify MYTAXBACK if I decide to withdraw authority to access my IRD information or if I receive other income listed above.

MYTAXBACK REFUND LEVEL PER TAX YEAR	PROCESSING COST INCLUDING GST
Nil refund or less than \$30	Zero fee
Between \$31 and \$100	\$30
Between \$101 and \$200	\$60
Between \$201 and \$300	\$80
Between \$301 and \$500	\$130
Between \$501 and \$700	\$170
Between \$701 and \$1000	\$220
Between \$1001 and \$1500	\$350
Between \$1501 and \$3000	\$400
Over \$3000	\$500

A one off search of \$9.50 will apply if no IRD number is provided. This fee is waived if there is no refund.

MYTAXBACK reserves the right to charge for any time or cost involved in recovery of any unpaid fees and to disclose to any debt collection agency details necessary to recover those unpaid fees. Fees are incurred as soon as the application is processed. If there are any withholding payments or you were overseas for part of the year there is a minimum charge of \$150 for that year. If you delink MYTAXBACK as your agent prior to any refunds being issued, you will incur a \$100 cancellation fee.

Client initials

I HAVE READ AND UNDERSTAND ALL THE TERMS OF THIS AGREEMENT.

Signed _____	Date _____
--------------	------------

Disclaimer of Liability: We have not performed an audit or review and therefore we accept no responsibility for the accuracy of the information from which this person's return has been prepared. Further, the return has been prepared at the request of and for the purposes of our client and we accept no responsibility on any grounds whatsoever, including liability for negligence, to any person. If you have any enquiries, please feel free to contact us at any time. info@mytaxback.co.nz or www.mytaxback.co.nz.

PLEASE COMPLETE

Please answer the following questions as this will help with the accuracy and may increase your total refund

If you were not born in NZ, what date did you first arrive in NZ? _____ / _____ / _____

Have you been away from NZ for more than 325 days in any 12 month period during the past 5 years? Yes No

If Yes, what dates did you leave and re-enter NZ? _____ / _____ / _____

Have you worked overseas or received any overseas income during the past 5 years? Yes No

If Yes, please provide details _____

Have you made any charitable donations and do you have receipts for these donations? Yes No

If Yes, please provide details _____

Have you paid for a nanny, housekeeper, or childcare during the past 5 years?

If Yes, please provide details _____

Have you received any interest or dividends from NZ or overseas during the past 5 years? Yes No

Do you receive any income from rental property? *If Yes, we will contact you for more information.* Yes No

Have you paid for Income Protection or Loss of Earnings insurance? Yes No

If Yes, please provide details _____

Are you enrolled in the Kiwisaver Scheme? Yes No

**If No, ask me about how you can get
\$1000 FREE and an extra \$20 per week from your boss.**

Do you authorise e-mail and or TXT notification from MYTAXBACK? Yes No